

## SMALLBURGH PARISH COUNCIL

Minutes of the meeting of the Parish Council held on the 14<sup>th</sup> January 2020 in the village hall, commencing at 7:45p.m.

Present: Councillors Mrs. A Cousins, Mr. R Debbage, Mr. K Wilby, Mr T. Colman & Mr T. Hardingham.

In attendance: J Butler, Parish Clerk, six members of the public & Councillor Dixon (NCC & NNDC).

1. **APOLOGIES FOR ABSENCE**  
Cllr T. Urwin (Chairman) & Cllr C. Dean (Vice Chairman). It was unanimously agreed that Cllr A. Cousins chair the meeting.
2. **MINUTES OF THE LAST MEETING**  
The minutes of the last meeting were approved and signed as being a true record of the business of the meeting.
3. **MATTERS ARISING - None**
4. **DECLARATIONS OF INTEREST IN RESPECT OF THE CURRENT AGENDA**  
Cllr A. Cousins declared an interest in item 10a application PF/19/2074.
5. **PUBLIC PARTICIPATION, COUNTY & DISTRICT COUNCILLOR REPORTS/POLICE REPORT**  
Public – nothing raised.  
Cllr Dixon reported that he supports the village plan.  
NCC budget is being prepared, proposals look like a 2% increase to fund additional demands on Adult Social Services and 1.99% increase on other services totalling 3.99% overall increase. NNDC precept – cannot confirm what this is likely to be but is likely to increase. The Police will also need to decide on their funding costs.  
NCC – consultation on boundaries has resulted in the number of NCC Councillors remaining at 84. Due to population changes there is likely to be a small change to boundaries to equal out the number of residents in each ward. Smalburgh is unlikely to change. Jon Winnett, Highways Engineer leaves 17<sup>th</sup> January and Justin Lemay commences in the role.  
NNDC – The new corporate plan has been outlined and further detail will be confirmed in the near future. A management restructure has seen 2 posts of Director reducing to 1 post. This has caused some unrest in the Council. A new refuse collection contract has been agreed but not published as yet as the decision is made in confidence and is subject to a 10-day call in period where it could be challenged. This period has passed therefore the decision should be published soon.
6. **CORRESPONDANCE**
  - a. NNDC – Tree planting scheme – noted.
  - b. Norfolk Constabulary – Invite to meeting with local police inspector and consultation on budget - noted.
7. **VILLAGE PLAN**
  - a. Update – the plan will now be launched in April following a promotional piece in Town & country newsletter. Kitchen quotes should be available and Cllr Cousins will coordinate the launch with the Village Hall committee.
8. **FINANCIAL AND ADMINISTRATIVE MATTERS**
  - a. Budget report to date – noted, nothing raised.
  - b. May Annual Parish meeting and AGM – it was agreed to move this to Tuesday 19<sup>th</sup> May 2020.
11. **INVOICES TO APPROVE FOR PAYMENT**

	£
a) Parish Clerk's salary – mileage and office expenses	362.58
b) HMR&C – income tax deducted	81.00

c)	CGM grounds maintenance (Nov & Dec invoice)	167.00
d)	NNDC – uncontested election expenses	128.79
	<b>Total</b>	<b>£820.37</b>

**Resolved: to make all payments as listed above.**

Income: Nil

12. PLANNING MATTERS.

a. Applications for consideration:

PF/19/1834 Chapel Farm Barn, Norwich Road, Smallburgh, NORWICH, NR12 9LU  
Demolition of farm buildings and redevelopment of agricultural land to provide 4 no. two-storey dwellings.

It was agreed be neutral regarding this application and submit the following comment:

“Smallburgh Parish Council do not object nor support this application.

We note that previous applications have been rejected due to Highways concerns over potential increases in traffic and visibility for people pulling into and out of access points on this stretch of road. We are therefore concerned with the inconsistency in Highways responses as they do not object to this application but have objected to others nearby on the basis of either resulting increase in traffic or poor road visibility from the access point when pulling out on to the road or turning into it.

As a parish we are hoping to seek clarity on what process, rules and policies Highways apply so that we can better understand their approach and will contact them separately to achieve this.”

PF/19/2074 Gunns Farm House, Norwich Road, Smallburgh, Norwich, NR12 9NS |  
First floor extension above double garage to form annexe accommodation.

It was agreed to support this application.

b. Notifications:

PF/19/1604 Barn at Church Farm, Norwich Road, Smallburgh – change of use from agriculture to equipment store, workshop and office for solar cleaning business – approved – noted

c. Outstanding applications: noted

PF/19/1440 Oak Farm, Norwich Road, Smallburgh, Norwich, NR12 9LU. Change of use of the field at Oak Farm, Norwich Road, Smallburgh, Norwich, NR12 9LU to a campsite with 30no. pitches for touring caravans; the change of use and conversion of the derelict piggery building into a toilet and shower block, 1no. self-catering unit and an ancillary café.

PF/19/1287 & LA/19/1288 | Demolition of portal frame barn and conversion/extension of barns into offices (B1 Use Class) | Church Farm, Church Road, Smallburgh, NR12 9NB

13. ITEMS FOR REPORTING FOR FUTURE AGENDA

a. Wi-Fi and BT coverage.

14. DATE AND TIME OF THE NEXT MEETING

Tuesday 11<sup>th</sup> February 2020 7.45pm Smallburgh Village Hall.

There being no further business, the meeting closed at 8:45 p.m.

**Signed:**

**Chairman**

**Date:**