

SMALLBURGH PARISH COUNCIL

03 July 2023

To All Councillors: You are hereby summoned to attend the next Parish Council Meeting to be held on **Tuesday 11th July 2023** in Smallburgh Village Hall commencing at **7.45pm**
Signed

C M Drew

C. M Drew
Clerk to the Council.

AGENDA.

1. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE
2. TO APPROVE MINUTES OF THE LAST MEETING
3. MATTERS ARISING – update on matters not on the agenda.
4. TO RECEIVE DECLARATIONS OF INTEREST IN RESPECT OF THE CURRENT AGENDA
5. PUBLIC PARTICIPATION, COUNTY & DISTRICT COUNCILLOR REPORTS & POLICE
6. CORRESPONDENCE
 - a. Invitation to bid for parish partnership
 - b. Query re building work on Yarmouth Road
7. FINANCIAL AND ADMINISTRATION MATTERS.
 - a. To receive and approve Budget Report
 - b. To agree earmark reserve
 - c. To agree general reserve figure
 - d. To agree grass cutting specification for 2023/24
 - e. To discuss and agree work recommended from the tree survey
 - f. To discuss vacant councilor posts
8. INVOICES TO APPROVE FOR PAYMENT. £
 - a) Parish Clerks salary (July) and expenses 226.31
 - b) Target Trees (Annual Tree survey) 384.00

Total payments £ 610.31

9. SMALLBURGH STAITHE
10. BT PHONE BOX
11. PLANNING MATTERS.
 - a. Applications for consideration: None
 - b. Notifications: None
 - c. Outstanding: None
12. ITEMS FOR REPORTING FOR FUTURE AGENDA
13. DATE AND TIME OF THE NEXT MEETING.

The next meeting will be held on Tuesday the 12th September 2023 in Smallburgh Village Hall commencing at 7.45pm.

