

## SMALLBURGH PARISH COUNCIL

Minutes of the meeting of the Parish Council held on the 9<sup>th</sup> July 2019 in the village hall, commencing at 7:45p.m.

Present: Councillors Mr. A D Urwin (Chairman), Mr. C Dean (Vice Chairman), Mr. R Debbage, Mr. K Wilby & Mr. T Colman.

In attendance: J Butler, Parish Clerk, three members of the public & Councillor Dixon (NCC & NNDC) for part of the meeting.

### 1. APOLOGIES FOR ABSENCE

Cllr A. Cousins, Cllr T. Hardingham & Cllr G. Mancini-Boyle (NNDC).

### 2. MINUTES OF THE LAST MEETING

The minutes of the last meeting were approved and signed as being a true record of the business of the meeting.

### 3. MATTERS ARISING

Cllr Dean expressed disappointment at the level of grant funding agreed for the Village Hall & Playing Field committee. The play equipment (in his view) is a parish asset and should be maintained. The funding will only cover the ROSPER inspection fee. Funding is being sought for the carpark but funding for play equipment has to be for replacement equipment not refurbishment of the current equipment. The Council would like grants to be investigated before further debate about funding from the PC budget. A member of the public suggested that parishioners be asked to contribute.

The burial ground trees have not been cut back enough to allow the groundsman to cut the grass. **Action: Clerk to report to R Bell.**

### 4. DECLARATIONS OF INTEREST IN RESPECT OF THE CURRENT AGENDA

None.

### 5. PUBLIC PARTICIPATION, COUNTY & DISTRICT COUNCILLOR REPORTS/POLICE REPORT

Public – lime was sprayed on a field of crops near Workhouse Road and Union Road recently. White dust was visible on buildings and solar panels. It affected a parishioner with asthma. The parishioner was advised to contact the HSE but could not get through on the telephone. The Council advised him to report it to HSE with the date, time and if possible, wind direction.

Cllr Dixon reported from NCC:

The Dragonfly Federation comprising of Stalham Infant & Nursery School plus East Ruston Infant School will become an academy from 1<sup>st</sup> August 2019. The academy is run by Right for Success, who have been running the schools on an informal basis for the past year.

Public consultation regarding changes to be made in the future will take place.

Norfolk Fire & Rescue Service has received a critical inspection report with a number of points which require improvement. This does not involve any operational matters associated with the local fire stations including Stalham. The areas that require improvement are around issues such as management and structure, working with other organisations in partnership and the number of home fire risk assessments. A plan is in place to address these areas.

The Western Link consultation resulted in option C being the preferred route. A planning application will be processed next year and into 2021; subject to funding, contracts will be let for construction which may be complete by 2025.

Cllr Dixon reported from NNDC:

The recent election resulted in 40 seats filled with 30 Liberal Democrats, 6 Conservative and 4 Independent Members. There is no indication of radical key policy changes but the corporate plan will confirm this. Cllr Dixon is Chairman of the Overview & Scrutiny committee which scrutinises cabinet decisions and can call them in for further investigation and questioning.

A planning application in Tunstead for a lagoon at Anchor Farm has been refused under permitted development and a full planning application is required. This application is associated with the anaerobic digestion plant at Scottow and the wider issue of a lack of local

plants being grown to feed it. The full application for the lagoon could be a lead into a formal planning process to challenge the anaerobic digestion plant.

The public asked Cllr Dixon to confirm whether the Scottow airfield was to be used again. Cllr Dixon confirmed that it is in use under temporary permission at set times of the day (between 8am and 5pm Mon-Fri; half day Saturdays and no flights Sundays). Light aircraft under 2000kg and 200 horsepower are permitted. A formal and permanent permission will be in place for Swift Air who are making aircraft on site, to do test and development flying. Broadland District Council is responsible for planning for one third of the air field so their planning committee will need to ratify the decision made by NNDC.

## 6. CORRESPONDANCE

- a. NCC Highway Ranger visit – Union Road, towards Tunstead – standing water pot holes. Overgrown footpath at Gunns Corner, heading away from the B1151/A149 junction in a southerly direction on the west side of the road towards Wroxham. Overgrown hedges when pulling out of Low Street onto the B1151 towards the garage near the electricity sub-station. Hillfield estate drains are still blocked. Cllr Wilby saw a Council representative taking photographs who said the problem causing the blockage is further along but Cllr Wilby believes it is debris blocking the drains. **Action: Clerk to report to Ranger.**
- b. NCC Parish Partnership Scheme – noted.

## 7. DIGESTIVE RESERBOIR

- a. Environmental Impact Assessment – a full EIA has not been carried out on this site due to the application being submitted under permitted development. The Environment Agency were consulted and concluded that there were no reasons to refuse or object to the application on the grounds of environmental risk.

## 8. FINANCIAL AND ADMINISTRATIVE MATTERS

- a. To approve schedule of assets with the Fens added– approved with the amendment under the Staithe – change from ‘public’ to ‘Smallburgh parishioners’.
- b. To consider a risk assessment for the Fens – as it is a Site of Special Interest Broads Authority should carry out a risk assessment.
- c. Budget report to date – the Clerk presented the spend so far against budget for 2019/20. It was noted that £750 budget set aside for elections was not needed and this may be re-allocated to the defibrillator cabinet and/or to increase the grant to the Village Hall & Playing Field committee, subject to their funding success.

9. INVOICES TO APPROVE FOR PAYMENT	£
a) Parish Clerk’s salary – mileage and office expenses	174.38
b) HMR&C – income tax deducted	39.00
c) CGM Playing field (June invoice)	83.50
d) Norse grounds maintenance (June invoice)	53.26
e) R Bell – tree work at Burial Ground	480.00
f) Grant – NARS	100.00
g) Grant – Smallburgh Parochial Church	100.00
	Total £1,030.14

**Resolved: to make all payments as listed above with the exception of R Bell due to the complaint regarding tree work.**

Income:

Slipway fees and donations	£TBC
Mooring fees	£292.50 (all paid)

## 10. PLANNING MATTERS

- a. Applications for consideration: None.
- b. Notifications: PO/19/0976: Single storey side extension and dormer window | The Villa, Norwich Road – noted.

c. Outstanding: PF/19/0846: Single storey side and rear extension | Woodside, Union Road.

11. ITEMS FOR REPORTING FOR FUTURE AGENDA

Defibrillator update – Cllr. Hardingham.

Footpath sign Low Street.

List of records to be archived.

14. DATE AND TIME OF THE NEXT MEETING

10th September 2019 7.45pm Smallburgh Village Hall.

There being no further business, the meeting closed at 9:05 p.m.

**Signed:**

**Chairman**

**Date:**