

SMALLBURGH PARISH COUNCIL

29 March 2023

To All Councillors: You are hereby summoned to attend the next Parish Council Meeting to be held on **Tuesday 11th April 2023** in Smallburgh Village Hall commencing at **7.45pm**
Signed

C M Drew

C. M Drew
Clerk to the Council.

AGENDA.

1. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE
2. TO APPROVE MINUTES OF THE LAST MEETING
3. MATTERS ARISING – update on matters not on the agenda.
4. TO RECEIVE DECLARATIONS OF INTEREST IN RESPECT OF THE CURRENT AGENDA
5. PUBLIC PARTICIPATION, COUNTY & DISTRICT COUNCILLOR REPORTS & POLICE
6. CORRESPONDENCE
 - a. Email concern re Speed of traffic on Union Road
 - b. Email Broads Authority Briefing
 - c. Email Highways Inspection
 - d. Email re updating website
7. FINANCIAL AND ADMINISTRATIVE MATTERS
 - a. To Review Budget report to date
 - b. To Review Annual Bank Reconciliation
 - c. To confirm Clerk's Annual Wage Increment
 - d. To review quotes for Annual tree survey
 - e. To note overpayment of income tax for Locum Clerk
8. INVOICES TO APPROVE FOR PAYMENT.

	£
a) Parish Clerks salary (March and April) and expenses	TBC
b) Hire of Smallburgh Village Hall	136.00
c) NPTS (Annual Subscription)	60.00
d) NALC (Annual Subscription)	135.96
e) S Wellerd (refund Income Tax)	18.00
Total payments	£ TBC
9. INCIDENT ON LOW ROAD
10. SMALLBURGH STAITHE
11. BT PHONE BOX
12. THE KING'S CORONATION
13. PLANNING MATTERS.
 - a. Applications for consideration: None
 - b. Notifications: None
 - c. Outstanding: None
14. ITEMS FOR REPORTING FOR FUTURE AGENDA
15. DATE AND TIME OF THE NEXT MEETING.

The next meeting will be held on Tuesday the 16th May 2023 in Smallburgh Village Hall commencing at 7.30pm.

Clerk: Charlotte Drew, Cangate House, Cangate Road, Neatishead, Norwich, Norfolk, NR12 8YH, 07775801610
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